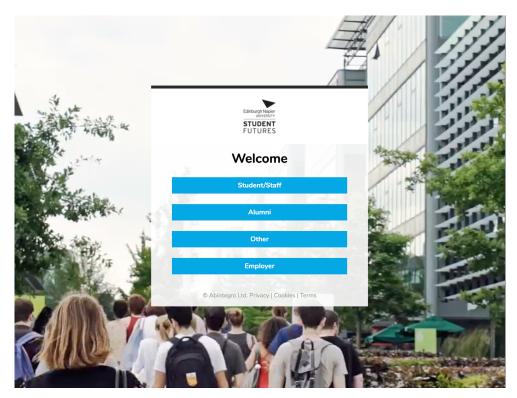


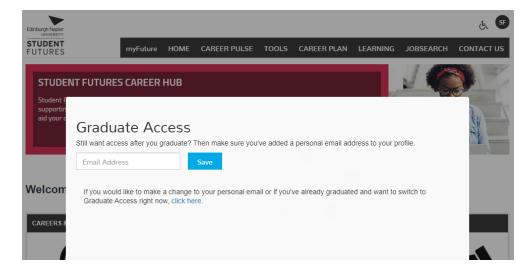
How Do I Register for Graduate Plus?

Updating your Student Futures Career Hub account to give you access to Graduate Plus is quick and easy!

First, login to your <u>myFuture platform</u>, and click on the '<u>Student Futures</u> <u>Career Hub</u>' tab on the main homepage. You will be taken to the screen below where you should select the 'Student/Staff' option.



Once you have arrived on the Student Futures Career Hub homepage, you may see a pop up which prompts you to change your account to graduate access. If so please follow the simple on screen instructions.



However, if this message does not appear don't panic! There's just a few quick steps for you to follow!



1. Click on the circular icon in the top right corner which shows your initials and select 'my profile'.

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Careers & Skills Development	Placements	Gradua Future Recordii	es	Volunte	eering

2. You will now see an option in the menu on the left that says 'Graduate Access', select this.

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			To update your profile please enter your new details below. Once complete, click 'Save'. To clear any changes, before saving, click 'Cancel' to reload your original settings.								
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2	Profile	E-mail address:		Studen	tFutures@r	apier.ac.uk					
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1	Graduate Access						Car	ncel S	Save		
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	Personal Data										

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3. You'll be asked to type in a new contact email address and **click save**. We'd recommend using a personal one, to ensure you can still get access to this after your university email account closes.

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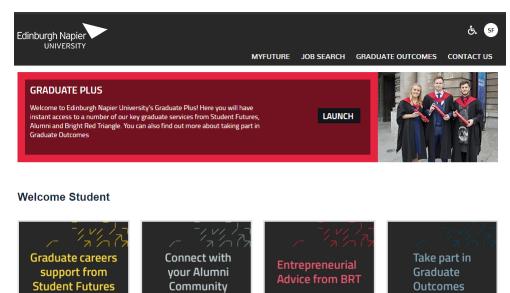
4. Now select the 'Switch to Graduate Access' option. You will then be sent an email to this account, asking you to create a new password. Update your password and close and reopen your browser. Once this has been done you'll instantly be able to access our new Graduate Plus platform.

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STUDENT FUTURES	myFuture	HOME	CAREER PULSE	TOOLS	CAREER PLAN	LEARNING	JOBSEARCH	CONTACT	US
Z Add your photo		Graduate Access If you've already graduated and want to switch to Graduate Access right now, click the button below. Please note that by switching to a graduate account you are confirming that you are happy to use the below to access your account and for all notifications to be emailed to studentfutures@napier.ac.uk Please be aware that this will disable your existing student login. You can undo this action within 30 d switching. Switch to Graduate Access							
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From now on to access Graduate Plus, you can login via the <u>Graduate</u> <u>Plus box featured on the Careers Page on myNapier</u>, via <u>the Alumni page</u> <u>on the Edinburgh Napier website</u> or via the <u>Student Futures Career Hub</u> <u>tab on your myFuture platform</u>.



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If you have any questions at all, please do not hesitate to get in touch with us via **studentfutures@napier.ac.uk**